



**THE UNITED REPUBLIC OF TANZANIA**  
**MINISTRY OF CULTURE, ARTS AND SPORTS**  
**TANZANIA FILM BOARD**



**FILM PRODUCTION PERMIT APPLICATION FOR FOREIGNERS**

**NOTE:** This form should be completed by all companies, institutions, groups or individuals who seek permission to undertake assignment as film/video/documentary producers. The application and all attachments (Pg. 2) shall be submitted to the Tanzania Film Board at least one month before the commencing of the assignment through the following address: -

Executive Secretary, Tanzania Film Board, 8 Kivukoni Road, Utumishi, Block H,  
P.O. Box 79241, DAR ES SALAAM. Tel: +255222121920, Fax +25522 212192  
Facebook: Tanzania Film Board Email: [barua@filmboard.go.tz](mailto:barua@filmboard.go.tz)/  
[filmmaking@filmboard.go.tz](mailto:filmmaking@filmboard.go.tz). Web: [www.filmboard.go.tz](http://www.filmboard.go.tz)

**PART I: APPLICANT PARTICULARS**

Surname: ..... First Name: .....

Other Name(s) .....

Date of Birth: ..... Nationality: .....

Sex: ..... Profession: .....

Passport No..... Date of Issue: .....

Place of Issue: .....

Home Organization represented: .....

Address.....

Phone..... Fax: ..... Email: .....

Address/Reference while in Tanzania.....

.....

Phone ..... Fax ..... Email.....

**PART II: PURPOSE AND DURATION**

1. Number of people in the entourage (Figure) .....(Attach details & Passport copies)

2. Purpose.....

.....(Attach detailed synopsis/script)

3. Production time requested in Tanzania (days/months) .....

4. Arriving point; ..... Date; .....

5. Departing point; ..... Date; .....

6. Do you intend to import any filming equipment (Yes/No); ..... ***(If yes, you will be required to contact Tanzania Revenue Authority (TRA) for customs clearance.***
7. Filming locations (specific areas) .....  
 .....  
 .....
8. Interviewed personnel (If any); .....  
 .....  
 .....

**PART III: LAST VISIT TO TANZANIA (If any)**

Date (s) ..... Purpose .....  
 .....

**PART IV: DECLARATION**

I/We declare that the information above is correct and I/we will submit copy(s) of this film/video/documentary/program to the Executive Secretary of Tanzania Film Board

Date: ..... Signature of Applicant .....

**PART V: COMMENT BY NEAREST TANZANIAN DIPLOMATIC MISSION**

.....  
 .....

FULL NAME OF THE OFFICIAL; .....

TITLE: ..... Date: .....

Stamp .....

**PART VI: ATTACHMENTS**

1. Cover letter stating reasons for filming in Tanzania.
2. Invitation/ recommendation letter from your host.
3. Script, Synopsis and filming schedule.
4. Interview questions.
5. Passport copies of the crew.
6. List of equipment *(with specifications)*.
7. List of supporting crew from Tanzania.

**PART VII: PERMIT FEES**

1. A normal application Fees \$ 1,000 (Submitted one month before commencing of the assignment), and Fast Truck applications \$ 3,000 (to be processed within 7 working days).
2. All payments will be made through a control number issued by the Board.

**NB:**

- a) Permit will be issued **only after payment is received**
- b) Permit is valid for a **maximum of three months only.**
- c) Permit is valid only in **Tanzania Mainland;** not in Zanzibar
- d) All parts above must be duly filled to avoid unnecessary delays.

**FOR OFFICIAL USE ONLY**

**PART VII: THE APPLICATION HAS BEEN APPROVED/NOT APPROVED**

.....  
.....

**NAME OF THE AUTHORISING OFFICER**

.....

TITTLE.....

SIGNATURE.....